



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes May 4, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:32 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar items: Next Commissioners meeting May 18th at 5:30 PM.

Approval of the meeting minutes: M/Nedeau, S/Thomas to approve the 04/20/11 minutes and the 4/20/11 non public minutes. Unanimous approval. **Motion carries.**

Correspondence: Letter to the Commissioners regarding party for Eileen Cabanel, Laconia City Manager. Letter to the Sheriff commending the Special Operations Group. Letter with request for security door to control access to the County Attorney's offices at the Courthouse.

Project update: Ms. Shackett gave the Commissioners a spreadsheet with all ongoing projects and their status as of May 4, 2011.

Administrators Report: A meeting took place with architect and county officials last week. Administrator Shackett is recommending that we do not replace the jail roof t this time due to the fact that it may be torn down when the new plan is in place for the Corrections model. The County should not spend the money until we have a final plan o n what we will do with that building. The roof is ok now. The Courthouse roof (where it is asphalt shingles) needs to be replaced. The architect will come back with three different material options for the Commissioners to review along with an estimate of price and the pro's and con's of each of the three applications.

Employee Conversations meetings: As follows: 5/15/11 at 2:30 PM (in Multi-purpose room), 5/16/11 at 3:00 PM, (at courthouse in courtroom #2) 5/17/11 at 2:00 PM (in Multi-purpose room) and 5/18/11 at 10:30 PM (in Multi-purpose room).

County Conversations: Administrator Shackett gave the Commissioners a list of meeting scheduled to date for the months of June and July.

Grant for the Department of Corrections: The Project ADAPT Grant has been approved and awarded to the Department of corrections.

Corrections Master Plan: Superintendent Ward and Administrator Shackett began the process of seeking consultants to interview and contacting their references. They ultimately received feedback from three. Upon careful review and consideration, it is the recommendation of the Administrator and the Superintendent that the county engage Mr. David Bennet to perform a study and assist with the creation of a Corrections Master Plan. Further, they recommend that on hand stimulus funds be used for this one time capital project. M/Nedeau, S/Thomas to hire Mr. Bennet as recommended. Unanimous. **Motion carries.** Stimulus money will be used to pay for the consultant. Commissioners are very looking forward to this fantastic and exciting opportunity.

Commissioner's reports: Commissioner Thomas has a BCEDC meeting this coming Friday morning and also wanted to let everyone know that there is an open house at LRCC this Saturday from 9-12. Commissioner Nedeau had an airport meeting last week and the airport received a letter from the FAA stating that parachutes were not a good idea to have on the runway. This is the second time that they have stated so. Commissioner Philpot has a BCCD meeting next week.

Non-public session: M/Thomas, S/Nedeau to enter into non public session pursuant to RSA 91-A; 3, II, (a). Commissioner Philpot took a poll of the board. Philpot-Y, Thomas-Y, Nedeau -Y. Unanimous. **Motion carries.** Commissioners were in nonpublic session at 6:05 PM.

Non public session concluded at 6:30 PM and the Commissioners were back in a public meeting,

Adjourn: M/Nedeau, S/Thomas to adjourn at 6:31 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant